

VENDOR REGISTRATION FORM



Walnut Bottom Bicentennial
P.O. Box 103, Walnut Bottom, PA 17266

REGISTRATION DEADLINE IS April 30, 2019

EXACT BUSINESS NAME - _____

CONTACT PERSON - _____

MAILING ADDRESS - _____

CITY STATE ZIP - _____

PHONE - _____

EMAIL - _____

WEB SITE - _____

DETAILED DESCRIPTION OF FOOD/PRODUCT/SERVICE - _____

EXACT DIMENSIONS / DESCRIPTION OF VENDOR SETUP - _____

IF POWER/GENERATOR IS NEEDED, YOU MUST PROVIDE - ____ ATTACHED ____ DETACHED ____ NOT APPLICABLE

(DESCRIBE GENERATOR / POWER SOURCE) _____

VENDOR FEE: \$30 / [Make Checks Payable To: "Walnut Bottom Bicentennial"](#)

ONLY FULLY COMPLETED APPLICATIONS WILL BE ACCEPTED & NO RAIN DATE NO REFUNDS

MAIL TO: Walnut Bottom Bicentennial Attn: Vendor Registration PO BOX 103 Walnut Bottom, PA 17266

CHECK # _____ (WB Bicentennial Use Only) **DATE RECEIVED** _____ (WB Bicentennial Use Only)

Registration Form and all fees must be received by April 30, 2019. Confirmation of Vendor registration will be sent by e-mail and posted weekly on the Walnut Bottom Bicentennial website. Please keep a copy of these instructions. These instructions will also be posted on the Vendors section of www.walnutbottombicentennial2019.com.

CERTIFICATE OF INSURANCE / GENERAL LIABILITY COVERAGE: Please list as Insured - Walnut Bottom Bicentennial Committee & Additional Insured - South Newton Township Fire Company and South Newton Township. PLEASE SUBMIT WITH YOUR REGISTRATION.

BICENTENNIAL CELEBRATION • SEPTEMBER 21 • 11:00 AM TO 8:00 PM

SETUP: MUST BE COMPLETED BY 10:30 AM

- Vendors should arrive at the South Newton Township Fire Company (16 Firehouse Rd Walnut Bottom) to set up no earlier than 9:00 a.m. and no later than 10:00 a.m. Your entrance location will be sent by e-mail to you the week before the Bicentennial Celebration.

If you have special requests, please do not call but address them in writing and submit with the Vendor Registration Form.

EVENT HOURS: 11 AM TO 8 PM

TEAR-DOWN: STARTS AT 8:00 PM

Early Tear-Down is not permitted. No vehicles are permitted at South Newton Township Fire Company until 8:00 pm.

GENERAL INFORMATION

- Vendors are responsible for disposing of all trash in the nearest trash receptacle. We ask that you leave your assigned area in the same or better condition than when you arrived for set-up.
- Vendors MUST dispose (including grease) in proper containers and be responsible for removing these containers completely from the South Newton Township Fire Company site. **NO GREASE CAN BE Poured DOWN PUBLIC DRAINS.**
- For additional information, please e-mail your request to: wbbicentennial@gmail.com

I assume responsibility for the property I will bring to the Walnut Bottom Bicentennial Celebration and will not hold Walnut Bottom Bicentennial Committee or South Newton Township Fire Company liable for any damages, theft, or personal injury that may occur. I agree to carry liability insurance.

Signature _____

Date _____

Print Name _____